

Member Name: \_\_\_\_\_ Address: \_\_\_\_\_ Date: \_\_\_\_\_

### OUTSIDE ALTERATION CHECKLIST

- |  |                            |                       |
|--|----------------------------|-----------------------|
| _____ Pavers                                       | _____ Entrance Doors       | _____ Satellite Dish  |
| _____ Patio  | _____ Storm Door           | _____ Other (Explain) |
| _____ Flagstone                                    | _____ Fencing (back yard)  |                       |
| _____ Gravel                                       | _____ Fencing (decorative) |                       |
| _____ Floating Deck                                | _____ Handicapped Ramp     |                       |
| _____ Upgraded Porch                               | _____ Railings             |                       |
| _____ Flower Beds (courtside near common sidewalk) |                            |                       |
| _____ Plantings (courtside near common sidewalk)   |                            |                       |
| _____ Trees (courtside near common sidewalk)       |                            |                       |
| _____ Hedges                                       |                            |                       |

The Member Must:

Receive Board approval if the project includes but is not limited to all of the items listed above. Please consult the Policies and Standards for guidelines concerning allowed and non-allowed items.

1. Submit a drawing or site plan of your project. Measurements are required.
2. Briefly, but concisely, describe the project (in writing) so that the Board of Directors get a clear and full understanding of what is being planned.

If an outside contractor is performing the work, the contractor must:

1. Be registered with the Attorney General Office and possess a HIC number.
2. Provide a certificate of insurance based upon Fulmor Heights specifications.
3. Submit a certification to conduct lead-based paint renovation, repair and painting activities.

The Fulmor Heights' Facilities Supervisor will inspect the area after the paperwork submission, as well as throughout the entire project.

Member Signature: \_\_\_\_\_ Manager Signature: \_\_\_\_\_

**Separate forms are available for sheds, decks and additions. Please contact the Association office.**